



Dear Parents,

Welcome to Masterpiece Christian Academy. We are humbled to serve your family. At M.C.A., we firmly believe that Christ must be at the center of education, and I am confident that your son/daughter will grow in the wisdom, understanding and knowledge of this truth during his/her time with us.

Rest assured that your son/daughter will laugh, learn and grow in an environment that will enhance their understanding of the amazing world that Our Heavenly Father created, as well as His love's will for their lives.

We know that parents play a vital role in the lives of their children's, which M.C.A takes pride in partnering with you to install the word of God, Christian mannerism and academics along with the ability to demonstrate love and kindness towards others.

We also understand that you have a choice when it comes to your child's education, so I sincerely thank you for giving us the opportunity to educate your child. You can be certain that we will do everything in our power to ensure that your son/daughter is treated as a "Masterpiece" created by God.

For these reasons, I come to you with the assurance that every second of your son/daughter's time spent with us has been carefully planned with your child's best interest in mind. We love what we do, and we take it very seriously. If you ever have any questions, feel free to reach out to me. My door is always open to any questions, comments, concerns, and prayer request.

I know this year is going to be amazing.

In His Service,
Michelle Garza.



**1819 Perkins Ave
Mission, TX 78572
(956) 598-8241**

**www.masterpiecechristianacademy.com
irmagarza50@gmail.com**

Information Needed to Complete Registration

- Admission Application
- Copy of Birth Certificate
- Copy of Social Security Card (PK-4-Kinder ONLY)
- Copy of Immunization Record
- Student Medical Information
- Photo Release
- Student and Parent Handbook
- Student and Parent Value Statement
- Fee Schedule
- Meal Income Eligibility
- Infant Feeding Preference Form (If Applicable)
- M.C.A Infant Care Instructions (If Applicable)
- Most Recent Family Picture
- Legal Documents (If Applicable)

Completed paperwork MUST BE submitted BEFORE date of admission.

Please Note: Instructional Fees are non-refundable.



Masterpiece Christian Academy

2023-2024 Fee Schedule

Instructional Annual Fee: \$200 **Due: May**

Uniform Fee: \$60

M.C.A Annual Tuition:

	<i>First Child</i>	<i>Each Additional Child</i>
<i>Infants/Toddlers</i>	Full Day \$150 /wk \$600/mo Half Day \$120 /wk \$480/mo	\$480
<i>Pre-School/Kinder</i>	Full Day \$125 /wk \$500/mo Half Day \$95 /wk \$380/ mo	\$400

Walk-In Students: \$15 /half day \$30/full day

ANNUAL TUITION PAYMENT SCHEDULE:

Annual tuition payment can be paid in full or in 11 installment payments. The 11 payments are due by the 1st of each month. A \$35 Administrative Late fee will be added for payments received after the 5th of the month.

HOURS OF OPERATION:

M.C.A hours of operation are from 7am to 5pm. Timely pickup is extremely important to avoid late fees, which will be charges at a rate of \$2 per minute. **The Mission Police Department will be called if parent of emergency contact cannot be located.**

EXTENDED DAYCARE:

Beginning on the first day of class, extended stay will be available from 5:00-5:30 pm. An additional \$2 per minute will be charged if a child is not picked up by 5:30 pm.

LATE FEES:

A \$30 charge plus all related fees will be charged for bounced checks or other dishonored payments. If you have difficulty making your tuition payments, please contact the Director (Michelle Garza (956) 598-8241). We will try our best to work out a payment schedule.

ALL fees and payments are non-refundable. Payment terms, fee amounts, and tuition payments are subject to change annually.

X

Parent Print

X

Parent/Guardian Signature

X

Date



Masterpiece Christian Academy

Student and Parent Handbook Agreement

Child's Name:

Date of Birth:

Student & Parent Handbook

I affirm that I have received the M.C.A. Student and Parent Handbook and consent to submit to all governing policies of the school as indicated in the handbook. I understand that the standards of the school do not tolerate profanity, obscenity in word or action, or dishonoring the Holy Trinity and the Word of God. Nor does it tolerate disrespect to the personnel of the school, or continued disobedience to the established policies of the school. I understand that the services of the school are engaged by mutual consent and that neither the school nor I reserve the right to terminate any or all services at any time. I understand that this handbook does not contractually bind Masterpiece Christian Academy and is subject to change without notice by the decision of the M.C.A. governing body. Admission to the school is a privilege, not a right, and admission for one school year does not guarantee automatic admission for future school years.

Initials:

Parent Signature:

Date:

Parent Cooperation

Masterpiece Christian Academy's educational mission involves working with the home in the overall Christian education of students. On occasion, this cooperation between the school and home may become difficult. To avoid such situations, the school requires parents to enroll their children or re-enroll their children to affirmatively support and cooperate with the school.

As a parent: I agree to support the school with my prayers and with a positive attitude. Complaints or negative comments will be shared only with the teacher, administrator, or person involved and not with my child or other people, following the Matthew 18 principle as stated in the Student and Parent Handbook. I understand that if at any time the school determines, in its sole discretion that my actions do not support the ministry or reflect a lack of commitment to the home and school; working together, the school has the right to request the withdrawal of my child/ children.

We have read the Masterpiece Christian Academy Student and Parent Handbook as well as the Parent Cooperation Policy above and agree to abide by the procedures and policies herein.

Initials:

Parent Signature:

Date:

Photo Release

Both parents and/or legal guardians must initial and sign (where applicable)
 The law requires that before Masterpiece Christian Academy may make a videotape of any child record the voice of any child or authorize the videotaping or video recording of any child, it must first obtain consent from the child's parents or guardians. The only time when the law does not require Masterpiece Christian Academy to obtain consent before making a videotape of a child or authorizing the recording of a child without consent from the child's parents is if the videotape or voice recording is to be used only for the following purposes:

1. Purpose of safety, including the maintenance of order and discipline in the common areas of the school or on school buses.
2. A purpose related to a co-curricular or extracurricular activity, or
3. A purpose related to regular classroom instruction.

We/ I give consent to Masterpiece Christian Academy, its agents, servants, or employees to use my child's name, picture, and comments in material such as television, video, printed media and authorize any news media organization to make an audio or videotape of my child for school-related purposes including, but not limited to, such instances as:

1. Classroom parties, student banquets, or other similar events
2. Student assemblies
3. Student yearbooks
4. Participation in sporting events and other M.C.A competitions
5. Participation in school programs, or other student activities
6. Promote school programs.
7. Recruit new students.
8. Dispense public information.
9. School website
10. Social Media (Facebook, Instagram, YouTube)

YES **NO**

Initials:	Parent Signature:	Date:
Initials:	Parent Signature:	Date:

Parent Acknowledgement Forms

I have read the Masterpiece Christian Academy's Parent Handbook online. I understand and pledge to abide by M.C.A's Parents Handbook policies.

Initials:	Parent Signature:	Date:
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Values Statement

Masterpiece Christian Academy stands firmly upon the historical truth, claims, and moral foundations of Christianity. This includes but is not limited to, the biblical definition of marriage, the attendant boundaries of sexuality and moral conduct, and the clear biblical teaching that gender is both sacred and established by God's design. By initialing below, the parent(s) or guardian(s) who chose to enroll their children at Masterpiece Christian Academy agree to understand and agree that M.C.A. will teach these principles and biblical values. In addition, the Board of Directors urges parents to recognize their scriptural responsibility (Deuteronomy 6:1-9, Psalm 78:5,6, Proverbs 22:6) to provide their children with a Christian education, and to understand that the primary responsibility for this task rests with the parents (Ephesians 6:4). Masterpiece Christian Academy was founded and continues to operate upon biblical values, desire and commitment for Bible-believing Christian parents to enroll their children in an intentionally Christian environment. Masterpiece Christian Academy will consider admission for students from any family who, despite, their religious background or beliefs, is willing to support this school's philosophy of Christian education, student conduct requirements, and the school's above-stated positions and who is willing to allow their children to be educated and influenced in an intentionally Christian environment. Continued enrollment at Masterpiece Christian Academy is contingent upon this same understanding and support.

Initials:

Parent Signature:

Date:

Statement of Faith

We believe the Bible to be the inspired, only infallible, authoritative, inerrant Word of God. We believe there is one God, eternally existent in three persons- Father, Son, and Holy Spirit. We believe in the deity of Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death, His resurrection, His ascension to the right hand of the Father, and His return in power and glory. We believe in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Christ. And by only God's grace and through faith are we saved. We believe in the resurrection of both the saved and the lost; that they are saved unto the resurrection of life and they that are lost unto the resurrection of damnation. We believe in the spiritual unity of believers in our Lord Jesus Christ. We believe in the present ministry of the Holy Spirit by who's indwelling the Christian is enabled to live a godly life.

Initials:

Parent Signature:

Date:

Allergies/Medication

List any special problems your child may have such as allergies, previous or existing illnesses, injuries, and hospitalization during the past 12 months. Any medication prescribed for long-term continuous use. Any other information which staff should be aware of. Indicate N/A if not applicable.

Pick Up Authorization

List the name, telephone #'s, and relationship of up to three persons you authorize to pick up your child other than you and your spouse.

MUST PRESENT PROPER IDENTIFICATION UPON ARRIVAL.

NAME:	RELATIONSHIP:	PHONE NUMBER:

